

# Jefferson PTO Agenda

September 13<sup>th</sup>, 2021

**Welcome!** Meeting was called to order by Emily at 6:33pm, motioned by McKenzie Humpal and Shelley Hurst

**Secretary Report-** Kayla Monahan

**Treasurer Report-** McKenzie Humpal

paid teacher grants out \$4875

\$150 last year per position, \$75 for part time this year

\$14198.73 checking account

## Old business

- **Open House/Meet the Teacher** – August 19; teacher’s physically putting volunteer form on each student’s desk and hand in prior to leaving Open House. Are we seeing this method successful in retrieval of forms?
  - Received a great number of forms back hard copies
  - All buildings had open houses at the same time-stagger in the future
  - Print future dates of PTO meetings to hand out next year
- **Volunteer Forms:** Shelley Hurst to oversee spreadsheet and send to Nate Ruge to follow with room party organization. [need status on spreadsheet from Shelley]
  - Katie Klemsrud will be the one to contact for the spreadsheet
- **Student Directory** – Katie Klemsrud - will presume she is overseeing this, per Lindsay we have until Sept 15 to decline
- **Fundraiser:** Kick off Friday, September 3<sup>rd</sup> (**forms due September 27<sup>th</sup>**) – Lori Brandt; Stephanie Lyles and Emily Adams to shadow.
- **School Pictures**, September 21<sup>st</sup>
- Fall Room parties? Nate Ruge (Emily sent email, confirm received and any follow up questions, Emily will connect with Shelley and Nate)
- **Open volunteer spots filled:**
  - Fundraiser Coordinator: Lori/Stephanie/Emily
  - \*\***Inflatable Day/Limo Day:** split with Fundraising Coordinator or outsourced to another parent? - Lindsay will do Inflatable day, Lori would order pizza and line up limo with Cherrydale (Now Stephanie)
  - Volunteer Coordinator: Shelley Hurst
  - Room Parents: Nate Ruge
  - Chili Supper: iJag students? Katie Kincaid has offered to help, as needed
  - 4<sup>th</sup> Grade recognition: Carol Dettmer

## New business

- **Checking Account:** Remove Lori Brandt from checking account and replace
  - Needs to be someone with a board position
    - Motion by McKenzie to have Lori removed and Emily Adams added, second by Stephanie Lyles
- **Preliminary Budget Review Scheduled:** Cabinet to meet and finalize budget Wednesday, September 15<sup>th</sup> at 5pm. To be reviewed/approved at October PTO.

- **Jefferson Clothing Sales**
  - Jenna has done in the past, go out and be back in time for Christmas
- **Fall Class Party scheduled for October 15<sup>th</sup>**  
*Reminder of upcoming parties; Winter: December 21<sup>st</sup>, Valentine's: February 11th*
- **4<sup>th</sup> Grade Music Program:** October, 21<sup>st</sup>
- **Picture Retakes:** October, 28<sup>th</sup>
- **Fundraiser Item Pickup November 4th:** Lori/Stephanie/Emily (Same night as 2<sup>nd</sup> night of Parent/Teacher Conferences)
- **Parent Teacher Conferences:** November 1<sup>st</sup>/November 4<sup>th</sup>  
 -Conference Meals? Carol sends out Signup Genius, Emily will confirm
- **School Dismissals:**  
 10/27: No school for Pre-K --- 11/4: No school for Pre-K  
 11/4: Early dismissal for K-4 --- 11/5: No school for ALL students; PD for staff

Covid: 2 students tested positive, parents will receive a letter about exposure to students with positive tests. If a child who was exposed to a positive student, displays symptoms, they would stay out 10 days even with a negative test. 7% illness currently.

Gov mask mandate - school board policy will need to vote on this to change

#### **Principal's Report**

- **Fundraiser 28% students registered online, 115 total students**
- **\$4,299 in online sales (Day 9 yesterday)**
- **K-4 state testing begins Friday (3x/year) building/district goals based on scores**
- **Kindergarten friends have growth to be made- many didn't do preschool last year**

Meeting adjourned at 6:53 by Emily and second by McKenzie

Respectfully submitted,

Kayla Monahan  
 Secretary