

# MASON CITY COMMUNITY SCHOOL DISTRICT

Administrative Center, 1515 S. Pennsylvania Ave., Mason City, Iowa 50401-6053  
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Dave Versteeg  
Superintendent of Schools

March 16, 2021

## Use of Recording Devices in School Buildings and on School Buses Annual Notice

Each year, the Board of Education reviews the information related to recording devices on school district buses found in Board Policy 711.2 – Student Conduct on School Transportation and Board Policy Regulation 711.2R3 – Use of Recording Devices in School Buildings and on School Buses Regulation. The Board of Education reviewed the following information on March 15, 2021, at their regular meeting.

*The Mason City Community School District Board of Directors has authorized the use of recording devices on school district buses. The recording devices will be used to help monitor and to maintain order on the school buses to promote and maintain a safe environment for students and employees. Students and parents are hereby notified that the content of the recordings may be used in a student or employee disciplinary proceeding. The content of the recordings may be a confidential handled in accordance with applicable law and Board policies regarding access to and disclosure of education records. Recordings will be retained if necessary for use in a student or employee disciplinary proceeding or other matters as determined necessary by the administration. Parents may request to view recordings which are an education record of their child to the extent permitted by law.*

The following notice is also placed on all school buses equipped with a recording device:

*This bus is equipped with a recording/audio monitoring system.*

The following notice is also placed at district buildings:

*These premises are monitored by a recording monitoring system as permitted by Iowa law.*

**(Mason City Community School District Board of Education – [Board Policy 711.2](#), [Board Policy Regulation 711.2R3](#))**

*Providing quality education for ALL in a caring and responsive environment.*