

# MASON CITY COMMUNITY SCHOOL DISTRICT

Administrative Center, 1515 S. Pennsylvania Ave., Mason City, Iowa 50401-6053  
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Dave Versteeg  
Superintendent of Schools

August 17, 2021

## Use of Recording Devices on School Property Annual Notice

Each year, the Board of Education reviews the information related to recording devices on school property including school transportation vehicles found in Board Policy 804.6 – Use of Recording Devices on School Property and Board Policy Regulation 804.6-R(1) – Use of District Owned Recording Devices on District Property Regulation. The Board of Education reviewed the following information on August 16, 2021 at their regular meeting.

*The Mason City Community School District Board of Directors has authorized the use of recording devices on school district owned property. The recording devices will be used to enhance safety and security within the educational environment. Students, employees, and parents are hereby notified that the content of the recording may be used in a student or employee disciplinary proceeding. The content of the recordings may be considered confidential student records and will be retained with other student records. Recordings will only be retained if necessary for use in a student or employee disciplinary proceeding or other matter as determined necessary by the administration. Parents may request to view the recording of their child.*

The following notice is also placed on all school buses equipped with a recording device:

*This bus is equipped with a recording/audio monitoring system.*

The following notice is also placed at district buildings:

*These premises are monitored by a recording monitoring system as permitted by Iowa law.*

**[\[Mason City Community School District Board of Education – Board Policy 804.6, Board Policy Regulation 804.6-R\(1\)\]](#)**

*Providing quality education for ALL in a caring and responsive environment.*