

PROOF OF RESIDENCY

All new students entering the district must provide proper documentation establishing residency. The name and address on these documents must match the name and address of the parent or legal guardian of the student(s) being registered. Residency at the physical address is required.

If you own your home, please provide ONE of the following:

- Printed verification page from Cerro Gordo County Assessor's web page.
- A copy of your most recent property tax bill.
- A copy of recent mortgage statement.
- A utility bill for the last or current month, mailed to your Mason City residence.

If you recently closed on a new home:

- A copy of the settlement statement from closing or a warranty deed.

If you recently made an offer on a home:

- A copy of the purchase contract with possession date or closing date.

If you rent, please provide ONE of the following:

- A current, signed lease agreement/rental agreement that MUST contain a property owner's name, address and signature; and name and signature of parent/guardian.
- Utility bill for the last or current month, mailed to your Mason City residence.

If you live with a family already in the district, please bring ALL of the following:

- Proof of your residence at that address. (i.e.: bank statement, insurance statement, utility bill or any other bill, pay stub from your current employer, etc., with your name and Mason City address clearly listed and from the last or current month.
- Verification of residency for the family with whom you are living as listed above.
- A completed and NOTARIEZED copy of the [Co-Residency Form](#).

IMPORTANT NOTES:

Post Office Boxes do NOT establish residency. If you are using one for mailing purposes, you will still need to provide an acceptable proof of residency as listed above.

Falsification of any information or document required for residency verification or the use of the address of another person without actually residing there may result in revocation of student enrollment, being held liable to pay tuition for the time in attendance as a non-resident student, and filing a complaint with the appropriate law enforcement agency for criminal prosecution against all parties involved.