

Jefferson PTO Agenda

October 9th, 2023

Meeting called to order at 6:34pm by Emily, seconded by Katie

Secretary Report | Kayla Monahan

Treasurer Report | McKenzie Humpal

\$124 - first grade field

\$152.82 laminating

\$31.97 pbis

\$1,673.85 scholastic news

\$628.97 staff appreciation

deposit: 15,208.25 from fundraiser

PTO donations: \$310

Refunds from overpayment of invoices - tie to line item it originally came from.

- Deposits go to current school year, not past
- Create Line Item - Miscellaneous refunds
- 30805.56 current checking balance
- 12189.64 current savings balance

2023 Budget Review

- Reviewed line items
 - Fundraiser party: 25 kids will get pizza - 4 pizzas + cookies/drinks?
 - Inflatables: McKenzie received a quote - \$1,140
 - NIACC show: Kindergarten and second grade will go this year - increase to \$150
 - Everyday Speech/Special Ed Site - increased due to teacher increase
 - Motion to approve butdget by Emily, seconded by Katie

Old Business | Emily Adams

Picture Day (retakes coming up 11/2)

Fundraiser Money Due: 09/25/23

- o Fundraiser Count: 09/29/23
 - o Had 4 volunteers, it was enough
 - o Keep tally of amount of cash and checks

Preliminary Budget Review: Held 09/25/23

- o Follow up questions
 - o PBIS overspending - maintain line item and requests go through PTO for approval

- Fundraiser - need to spend a certain amount to get incentive
- Walk-a-thon - include all student - kickoff item for all
 - Jefferson Store - earn tickets to spend

Boy-Scouts EIN number need - no need to discuss

State testing follow up

Fall Class Party: 10/20/23

- Nate sent out emails
 - Some teachers made a Google Doc to sign up
 - Standard way to organize for all teachers - let Nate know what to suggest
 - Parents called Nate about not being able to go into multiple classes, but we had an abundance of volunteers

New Business | Emily Adams

Fire Prevention Week

Kindergarten Field Trip: 10/20/23

3rd Grade Music Program: 11/9/23, 6pm

Parent-Teacher Conferences, 11/16 & 11/20: Update from Ashley

- Emily reached out to Ashley for update.

Fundraiser Pickup: 11/16/23

- Volunteer Need
 - Verify count from last meeting

Apparel Order

- Lindsey has seen initial design ideas from Deckers. Will include with Jefferson and without.
 - PTO provides all students a t-shirt in different schools
 - Something else the kids could use longer term?
 - Drawstring bag, pencil box, shirts
 - Recycle shirts - trade in old shirts for others who don't have - free - Literacy and Learning Night
 - Reach out to local businesses and ask about donating shirts

Next PTO Meeting | Monday, November 13th 6:30 PM

***Mark your calendars for upcoming PTO Dates |**

All held in IC at 6:30PM, unless otherwise communicated

- 11/13, 12/11, 01/08, 02/12, 03/04, 04/08, 05/13

Principals Report:

- Fundraiser update

- 25 kids get Limo and Pizza - Oct 23, 2023
 - 3 shifts - Lindsey will ask for parent volunteers
- School Board:
 - 4 open spots on School Board
 - Oct 17 6 pm forum at FEMA Room
- Will bring Test Scores to next months meeting
- Attendance - recently sent out letters about absences

Meeting adjourned at 7:16 by Emily, seconded by Nate

Respectfully submitted,
Kayla Monahan
PTO Secretary