

Jefferson PTO Agenda

August 14th, 2023

Welcome Back!

Present at the meeting: Emily Adams, McKenzie Humpal, Lindsey Tell, Courtney Colombo, Vera Story, Jessica Climer, Stephanie Lyles, Kayla Monahan, Katie Klemsrud, Lindsey Millsap, Jesse Boelsen, Flo Martin

Secretary Report | Kayla Monahan

- Google Drive shared folder ownership has been switched to Lindsey Millsap

Treasurer Report | McKenzie Humpal

- Paid Inflatables
 - Need to move \$260 from Technology
- PBIS: \$23.96 snowflakes, \$20.66 reading incentives, \$160.50 milk for Winter Wonderland, \$500 Roller City, \$436.36 Sunshine Slips
 - Need to move \$141.48 from Technology
- Staff appreciation
 - Over by \$47.86
- Previously moved \$284 from technology for 4th Grade t-shirts
- Motion by Katie Klemsrud, seconded by Emily to move \$733.34 to cover needs listed above.
- Bank says we have \$22,409.73 - Checkbook showed \$18,872.55
 - McKenzie worked with the bank to even the accounts and match what the bank has, which is a change of \$3,537.18.

New Business | Emily Adams

- Need co-chair for McKenzie/Treasurer position

Staff PD Workshops | August 17-22

By-Law Review

- Reviewed changes with the group, and signed by members listed

Open House/Meet the Teacher | August 22nd, 4-6pm

○ PTO TABLE

- Supply need approval
 - Motion to create a line item for \$129.00 by Emily Adams, seconded by Lindsey Tell
- Volunteers
 - Katie and Emily will set up from 3:30-5, Kayla and McKenzie will come from 5-6.
- **PTO Volunteer sheet** | Continued interest to oversee:
 - Lindsey Tell/Vera Story will continue this year

- PTO members will collect forms from teachers
- Low numbers were turned in when taken home

Current PTO NEED | Volunteer Coordinator

- Lindsey Tell volunteered to be Volunteer Coordinator
 - Requested list of past and current volunteers for all events
- Remember to add Set up and Tear down time for volunteer sign ups
 - Sign up Genius worked well in the past.
- Room Parties:
 - Teachers set up Seesaw groups with parents/email has worked well in the past, or email and include the teacher.
 - Reminders should be sent at least 2 weeks prior to the party
 - Initial email from Nate should include party dates, times, and expectations of games, crafts, snack, etc.

First Day of School | August 23, NO EARLY OUT*

Fundraiser:

- Who is taking the lead - Stephanie Lyons/Courtney Colombo
- Kickoff: Friday, September 1st
- Order forms/money due: September 25th
- Pickup: November 16th with Conferences
 - Stephanie is unavailable this evening. Courtney Colombo will help.

PBIS Celebration | September 29th

- Katie Klemesrud will chair
- Sending communication to MCHS coaches for involvement - wait until we have volunteer lists in to see what interest we get
- Use SignUp Genius by months to spread out volunteers

Room parties | Nate Ruge

- Volunteer Spreadsheet: Lindsey Tell/Vera Story
- Teachers set up Seesaw groups with parents/email has worked well in the past, or email and include the teacher.
- Reminders should be sent at least 2 weeks prior to the party
- Initial email from Nate should include party dates, times, and expectations of games, crafts, snack, etc.
- 10/20: Fall, 12/15: Winter, 2/14: Valentines

Preliminary Budget Review | cabinet only

- Finalize date to be held
- Presented for review/approval by our October PTO meeting, October 9th

Teacher List for Teacher Grant Money | Lindsey M will get this information to McKenzie

Social Media | Follow our Facebook for continued communication/updates (Jefferson Elementary PTO)

Other/Questions:

Next PTO Meeting | Monday, September 11th 6:30 PM

***Mark your calendars for upcoming PTO Dates** | All held in IC at 6:30PM, unless otherwise communicated:

- o 09/11, 10/09, 11/13, 12/11, 01/08, 02/12, 03/04, 04/08, 05/13

Principal's Report | Lindsey Millsap

- New volunteer form
 - o Enter and submitted back to Lindsey
- Nursing: 3 Elementary buildings will share 2 nurses.
 - o Nurse Aid will be here when the nurse isn't.
- Building Goals:
 - o Multiple Pathways
 - o Culture and Climate
 - o Community Embedded (volunteers to talk to the kids)
- Security Updates
 - o \$50,000 in updates for 12 cameras, scan codes for additional doors, extra coverage for windows.
- Banned Books: less impact on elementary
 - o District/staff will communicate with parents about curriculum and books used

Scouts

- Jesse Boelsen joined the meeting and reminded the PTO that scouts can volunteer to help with Chili Supper
 - o Will get a list at the next meeting for amount of help/volunteers
 - o Chili Supper is Feb 8 from 4:30-7:30
- Scouts is changing to be family oriented and include girls, the packs are now called the Family Pack

Meeting adjourned at 7:34 pm by Emily Adams, seconded by Lindsey Tell

Respectfully submitted,
Kayla Monahan
PTO Secretary