

Senior Letter - Information

May 15, 2020

Dear Parent/Guardian and Graduating Senior:

The official end of school is nearing and soon your graduating senior will be moving on to bigger and better things. This letter is an attempt to keep you informed regarding events and procedures to finish the year at Mason City High School.

- The last day of school for seniors will be Friday, May 29, 2020. All courses and grades must be completed and up to date to be stored on your final transcript. Students who have not completed a course need to communicate with their teacher prior to May 29 to make plans for how to finish and be in good standing prior to graduation.
- All outstanding fees and fines must be resolved prior to Friday, May 29, 2020. An email will be sent to parents for any senior that has outstanding fees currently. Inquiries about outstanding fees and payments can be resolved by calling the Mason City High School at 641-421-4436.
- The Senior Awards Ceremony will be held virtually in a video format. The initial viewing will be available at 6:30 PM on Tuesday, May 19, 2020. Students, parents, and guests will be able to click on [MCHS - 2020 Senior Awards Ceremony](#) This link will be posted on our district website as well as at the https://globegazette.com/virtual_graduations/
- Cap and Gown pickup is scheduled for Friday, May 22 from 9 a.m.-3 p.m. Seniors will pull up along the curb in front of the main doors to the high school. Please remain in your vehicle and hold up a sign with the name of your graduating senior. Your cap and gown will be brought out to your vehicle. Seniors must be in good standing and on track to graduate in order to pick up their cap and gown. Any student failing a class that is needed for graduation will have their cap and gown held at the high school until the student is in good standing. Please try on your cap and gown at home on the day of pick up and call MCHS at 641-421-4436 if there are any issues. A BIG THANK YOU to the MCHS Student Senate and the Cooper Company who has purchased caps and gowns for seniors! All seniors will be able to keep their cap and gown as a memento.
- A reminder the Commencement Ceremony is planned for Sunday, June 7 at 2 p.m. Given the likelihood that a large gathering will not be allowed, we have also planned for a more intimate in-person commencement ceremony that will take place on Thursday, June 11 and Friday, June 12. Graduating seniors will sign up for a 30 minute block of time on one of these two dates to walk across the stage on the football field in their cap and gown. Each graduate can have up to four guests attend with them. Information

specific to sign up will be sent to all senior parents and students one to two weeks ahead of graduation.

- Graduates who have earned a cumulative 4.0-grade point average will be inducted into the Academic Hall of Fame. If graduation is held on Sunday, June 7, the ceremony for the Academic Hall of Fame will take place on the same day at 12:30 p.m. in the FEMA room. If graduation is held on June 11 and 12, the Academic Hall of Fame will take place on Wednesday, June 10. Each eligible student and their four guests will come to the high school to place their name placard on the wall. Information specific to sign up will be sent to parents and students that have achieved a 4.0 GPA one to two weeks ahead of graduation.
- Only seniors who have met ALL graduation requirements (including academic credits and senior capstone) and are in good standing will be eligible for participation in Commencement ceremonies.
- A senior exit survey will be sent to all senior students using a Google Form and is due by June 1. This will show up in your school email. This survey is required by the state for all senior students to gather information related to your plans after high school and should take approximately five minutes to complete.
- Only diploma COVERS will be presented when students walk across the stage for Commencement. Graduates will pick up their actual diploma (insert) at the football stadium following the graduation ceremony.
- Each student's IMMUNIZATION CARD will be included with the diploma insert picked up after Commencement. KEEP THESE for future reference! Many colleges will want these and MCHS does NOT maintain immunization cards for graduates!

I would like to thank you as parents for the time and effort you have put forth the past thirteen years to make your graduating senior's education a success. You are to be commended and congratulated for your role in this accomplishment. If you have any questions, please feel free to call MCHS at 641-421-4436.

Sincerely,

Dan Long
Principal, Mason City High School