

## AGENDA

Mason City Community School District  
Board of Education Meeting  
September 16, 2014

**Mason City Community School District Vision Statement: *In the Mason City Community Schools every student will excel and develop into a responsible and productive citizen. Our staff, parents and community will support and nurture students to reach their highest potential.***

Note: Finance Committee Meeting

The Finance Committee of the Board of Education will meet at 5:00 p.m. in the Board Secretary's office to review the financial reports of the district for the month ending August 31, 2014; to review investments made since the previous board meeting; and to review the list of warrants submitted for Board of Education approval.

### Regular Meeting of the Board

The regular meeting of the Board of Education will convene at 5:30 p.m. in the Board Room of the School Administration Building.

## ROLL CALL

## APPROVAL OF AGENDA

29. Student and Staff Recognition
- Cynthia Hansen – 40 Years of Service Recognition

## MCHS STUDENT SENATE REPORT

30. Consent Items
- a) Minutes
  - b) Approval of Bills
  - c) Personnel Report – BEM Number 22 (Board Goals 1, 2, 3, 4, 5)
  - d) Action Agenda for 2014-2015 – BEM Number 23 (Board Goals 1, 2, 3, 4, 5)
  - e) Approve Level I Investigators – BEM Number 24 (Board Goals 1, 2, 3, 5)
  - f) SAM (School Administration Manager) Agreement – BEM Number 25 (Board Goals 1, 2, 3, 4, 5)
  - g) Student Driver School Permits – BEM Number 26 (Board Goals 1, 2, 3, 4, 5)
  - h) Open Enrollment – BEM Number 27 (Board Goals 1, 2, 4)

## OPEN FORUM

This portion of the meeting is designated for patrons who wish to address the Board about agenda or other items. To participate in Open Forum completion of the open forum request must be submitted to the Board President or Superintendent prior to the start of the meeting. Comments will be limited to five minutes. The Board of Education will not take action on matters presented by patrons in the Open Forum. Board Policy 213.

## INFORMATION/NOACTION ITEMS

31. Energy Program Report (Board Goal 1, 2, 5)

Rich Patras, Energy Manager for the district, will provide the Board with a report on the energy consumption and savings for the past year (July 2013 to June 2014) and plans for the revitalization of the program.

32. Preliminary Enrollment Report (Board Goal 5)

Assistant Superintendent of Administrative Services Hal Minear will provide the Board with a preliminary report of the beginning enrollment numbers for the 2014-2015 school year.

33. Social Media Policy Discussion (Board Goals 1, 2, 3, 4, 5)

BEM Number 28 includes a sample draft of a possible social media policy for Mason City Community School District staff. District administration and staff have investigated other districts policies, shared this sample draft with Iowa Association of School Boards policy reviewer and the district's legal counsel. This information item is being provided for discussion and Board input prior to moving forward with a first reading followed by approval.

34. AEA New Compact (Board Goals 1, 2, 3, 4, 5)

As a follow-up to the information the Board received at the August meeting, a video presentation will be shared regarding the vision set forth in The New Compact, a document written by the AEAs promising a pledge of co-ownership with local districts and the state's Department of Education for student learning goals.

35. Blue Zones Moment (Board Goals 1, 2, 3, 4, 5)

- Brain Break/Stretching Moment
- Tell Me Something Good: Creating a Greater Sense of "Well Being" in Our Community

#### ANNOUNCEMENTS - BOARD REPORT – COMMITTEE REPORTS - CORRESPONDENCE

- IASB ABLE Workshop – September 10, 2014

#### ADMINISTRATIVE REPORTS

(Board Goals 1, 2, 3, 4, 5)

- Superintendent of Schools Anita Micich
- Executive Director for Learning Supports and Elementary Programs Michael Penca
- K-12 Literacy Coordinator/K-6 Curriculum Director Barbara Wells
- CFO/Board Secretary Ramona Jeffrey

36. Adjournment of the Board of Education

The board will conclude old business and adjourn at this time.

#### CALL TO ORDER

Board Secretary Ramona Jeffrey will serve as temporary chairperson.

#### ROLL CALL

37. Reorganization of the Board of Education (Board Goal 5)

The first order of business will be the election of the president. The board secretary will act as temporary chairperson during this period. The board secretary will request nominations for board president. Upon conclusion of the nominations and the election of that person, the newly elected Board President will preside over the meeting.

The second order of business will be the election of the vice president. The newly elected president will solicit nominations for the office of vice president.

38. Determine Date and Time for Regular School Board Meetings (Board Goal 5)

As part of the board's reorganization, action needs to be taken to set regular and Committee of the Whole meeting dates, times, and locations. Include as BEM Number 29 is a schedule of recommended meeting dates for 2014-2015.

Recommended motion:

"I move that the Mason City Community School District Board of Directors hold its regular meetings on the third Monday of each month at 5:30 p.m. in the Administration Building, 1515 South Pennsylvania Avenue; and that Committee of the Whole study sessions be held on the first Monday of each month at 5:30 p.m. at a location in the district to be determined."

The board may call special meetings with adequate and proper notice and may move the date of a regular or study session meeting with same notice.

39. Committee Assignments for Board Members (Board Goals 1, 2, 3, 4, 5)

BEM Number 30 includes a listing of the committee assignments for the last year. Board members should review the memorandum and think about which assignment or assignments they have interest in. There will be time at the meeting to discuss expectations for these assignments.

ACTION ITEMS

40. Approval Student Achievement Goals for 2014-2015 (Board Goals 1, 2, 3, 4, 5)

Executive Director for Educator Quality and Learning T. J. Jumper will present the student achievement goal recommendations for 2014-2015. Approval is recommended.

41. Modified Allowable Growth for Special Education Services (Board Goals 2, 3, 5)

Board Secretary Ramona Jeffrey will present information requesting approval of modified allowable growth and supplemental aid for special education services.

42. eBOARD Software Subscription/Software (Board Goals 1, 2, 3, 4, 5)

The Board will review and discuss the web-based software program available through eBoardsolutions. This tool would assist with the total alignment of the work of the Board and offer our community improved access to information about the District.

BOARD REFLECTIONS

Board Goals: How would we evaluate the board's work this evening as a high functioning team? What worked well at this meeting?

43. Closed Session – Discuss Purchase or Sale of Real Estate (Board Goals 4, 5)

A closed session will be held to discuss the purchase or sale of particular real estate. The motion to go into closed session should be stated as follows:

"I move that we hold a closed session as provided in the Iowa Open Meetings Law section 21.5(1)(j) to discuss the sale of the Madison Elementary School Site as premature disclosure could be reasonably expected to lower the price the District would receive upon sale of that property."

BOARD STRATEGIC PLANNING PROCESS

Guided Discussion: Introduction and Chapter 1 of "The Leader's Guide to 21<sup>st</sup> Century Education, 7 Steps for Schools and Districts," by Ken Kay and Valerie Greenhill

ADJOURNMENT

## DATES FOR THE CALENDAR

- Sept. 17 - IASB Employee Relations Conference, The Meadows Conference Center, Altoona – 9:00a.m.-3:30 p.m.
- Sept. 18 - Hoover Elementary Back to School Night – 5:00-7:00 p.m.
- Sept. 18 - Jefferson Elementary Back to School Night – 5:30-7:00 p.m.
- Sept. 25 - Harding Elementary Back to School Night – 5:00-7:00 p.m.
- Sept. 29 - School Improvement Advisory and Advocacy Committee, John Adams Middle School Information Center – 5:30 p.m.
- Sept. 29-Oct. 4 - Homecoming Week
- Sept. 30 - Alternative High School Fall Conferences – 4:00-8:00 p.m.
- Oct. 2 - Lincoln Intermediate Back to School Night – 5:30 p.m.
- Oct. 6 - Committee of the Whole Meeting, Board Room – 5:30 p.m.
- Oct. 6 - Middle School Fall Conferences – 5:00-8:00 p.m.
- Oct. 6 - Mason City High School Fall Conferences – 5:00-8:00 p.m.
- Oct. 9 - Middle School Fall Conferences – 5:00-8:00 p.m.
- Oct. 9 - Mason City High School Fall Conferences – 5:00-8:00 p.m.
- Oct. 14 - Alternative High School Fall Conferences – 4:00-8:00 p.m.
- Oct. 20 - Regular Board of Education Meeting – 5:30 p.m.
- Oct. 21 - Mason City High School Fall Vocal Music Concert, NIACC: 7:30 p.m.
- Oct. 27 - No School for PK Students
- Oct. 27 - K-12 Early Dismissal – End of Quarter (7-12)
- Oct. 27 - K-6 Parent-Teacher Conferences – 1:00-7:30 p.m.
- Oct. 29 - MCHS Instrumental Music Extravaganza – 7:00 p.m.
- Oct. 30 - PK-6 Parent-Teacher Conferences – 4:00-7:30 p.m.
- Oct. 31 - **NO SCHOOL** for Students – Professional Development Day
- Oct. 31 - PK Parent-Teacher Conferences – 8:00 a.m.-4:00 p.m.
- Nov. 3 - Committee of the Whole Meeting, Board Room – 5:30 p.m.
- Nov. 7 & 8 - MCHS Fall Play, Mohawk Performance Hall in the FEMA Safe Room– 7:30 p.m.
- Nov. 9 - MCHS Fall Play, Mohawk Performance Hall in the FEMA Safe Room – 2:00 p.m.
- Nov. 17 - Regular Board of Education Meeting – 5:30 p.m.
- Nov. 19 - 69<sup>th</sup> Annual IASB Convention Delegate Assembly
- Nov. 20 - 69<sup>th</sup> Annual IASB Convention – UP: Unlocking Potential
- Nov. 21 - 69<sup>th</sup> Annual IASB Convention – UP: Unlocking Potential Board President's Workshop
- Nov. 21 - K-12 Early Dismissal – End of Trimester (K-6)
- Nov. 26-28 - **NO SCHOOL** – Thanksgiving Break